

Kit/Equipment Officer

The Kit/Equipment Officer will be responsible for ordering new Kit/Equipment and ensuring it is maintained in good condition. This role will work closely with the Treasurer to ensure the club is in a good financial position to make essential purchases for the club to run. The Kit/Equipment Officer should liaise with the Club Sport Coordinator to ensure the club has appropriate kit and request any leisurewear that suits the sport.

Personal skills

- Creative thinking
- Excellent organisation
- Good time management
- Able to meet deadlines
- Good numeracy skills
- Knowledge of good deals
- Good knowledge of sport specific kit/equipment

Key responsibilities

1. Ensure the size/material/design/numbers of the kit is correct
2. Complete the Team Salford kit inventory to keep track of what is owned and what needs ordering
3. Ensure sponsors logo's go on leisure wear and NOT playing kit
4. Liaise with the Club Sport Coordinator to order new equipment
5. Ensure the club has sufficient first aid supply
6. Work with the Treasurer to ensure the club can afford what is required
7. Keep all kit and equipment in good condition