

What is a School Rep?

Representatives play a crucial role in improving the student experience. They act as the point of contact between all Course Representatives in their Directorate, or Subject Group, and their Associate Dean (for Student Experience).

They also liaise with their Sabbatical Officer to ensure that student issues and concerns are raised and dealt with at an appropriate level.

They work in partnership with senior staff to ensure the department is listening to, and acting on, student feedback to deliver an excellent student experience. Attend various meetings such as monthly meetings with School Reps, Academic Exec, and the School Learning and Teaching Committee.

How much time do I need to commit?

This is a voluntary and unpaid role. Attendance at various University and Union meetings during term time would be expected as well as regular time spent listening and talking to students both face to face and online.

While the time commitment is variable dependent on the time of year, an average commitment of 2 hours a week is expected.

We understand that this is a voluntary position and as students, your studies take priority, so we are mindful of your wellbeing and will adapt to your needs and support you as best you can during your time as school rep.

Key Responsibilities

- Collating the feedback from Course Reps on their experience, face-to-face & online.
- Working with the other School Reps across Directorates to represent students' views to the Union and University and seeking to improve student life.
- Attending relevant meetings with University staff to discuss feedback on behalf of the students.
- Taking part in quality enhancement, reviewing current courses and making recommendations for change.

Skills you will Gain

Communication	Listening	Negotiation	Confidence
Public Speaking	Problem Solving	Leadership	Project Management
Research	Critical Thinking	Teamwork	Networking